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Professional English

Communicating in Business

Student's Book
Audio CD Set
Second Edition

Simon Sweeney

Communicating In Business Student Audio Cd Set Cambridge Professional English

Bob Dignen



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Communicating Across Cultures Student's Book with Audio CD Bob Dignen, 2011-09-22 Communicating Across Cultures is an innovative short course for learners of business English who want to function effectively in an international environment by developing their intercultural skills in English Drawing on inspirational advice from leading figures in the world of cross cultural communication Communicating Across Cultures covers all types of oral and written communication from meetings to negotiations telephone calls to emails and deals with situations ranging from working in international teams to managing conflict Students are invited to analyse their own intercultural competence and helped to develop a personal action plan for further use beyond the classroom The Student's Book comes with an audio CD that contains authentic interviews with people from the world of business and extracts from meetings that exemplify the communication strategies presented

New international business english Leo Jones, Richard Alexander, 2000

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Communicating in Business ,2004 New international business English : communication skills in English for business purposes. Workbook : Audio CD set Leo Jones,2000

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