

COMM2400 - Public Speaking, Fall 2012 (2 credit hours)
Special Topic: Leadership and Public Speaking
SLEP Program Curriculum
Section 003: Mondays & Wednesdays, 11-11:50 am
Room J157

Instructor Information:

Dr. Laura Beth Daws * ldaws@spsu.edu ([the best way to reach me!](mailto:ldaws@spsu.edu)) * educate.spsu.edu/ldaws
Twitter: @lbdaws * **Office phone:** 678-915-7208 (voice only) **Cell (voice/text & preferred phone number):** 678-250-DAWS (3297). *NOTE: this is a Google Voice number that I will respond to regularly on weekdays from 8 am-5 pm. Voicemails and texts received before/after that will be handled on the next business day.*

Office Hours: J318. Mondays & Wednesdays, 10-11; Tuesdays & Thursdays, 4:30-6. Other times by appointment. *(Please come by anytime my door is open if you have questions, concerns or just to say "hi!" If you need advising or have a more serious issue for which you need my undivided attention, though, please schedule an appointment with me. That way, you get priority in my schedule!)*

Textbook: O'Hair, D., Stewart, R. & Rubenstein, H. (2012). *A speaker's guidebook* (5th ed). Boston: Bedford/St. Martin's.

Required outside reading:

Rath, T. & Conchie, B. (2009). *Strengths based leadership: Great leaders, teams, and why people follow*. New York: Gallup Press.

Course Description as stated in the SPSU Catalog: Students will learn the skills and strategies needed to prepare and deliver ceremonial, informative, persuasive speeches. Special consideration is given to adapting communication styles and content to diverse speakers and audiences. This course emphasizes how to compose meaningful and coherent messages; how to conduct responsible research on appropriate topics; and how to argue, develop, and polish effective presentation skills.

Course Objectives/Rationale:

During the course, you will be asked to stand before a group and deliver information, argue a position, speak with a group, or various other public presentations. It is important that you command the audience's attention and present yourself as a competent and credible speaker. In this course, you will be asked to present four graded speeches. The goal is for you to gain more confidence in communicating in public contexts. In addition, the following learning objectives will be met:

- Construct (research, outline, and organize) public speeches for delivery to audiences.
- Deliver ceremonial, informative, and persuasive speeches.
- Develop analytic and critical listening skills.

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Ayres Joe



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Com 115 Smsu,1997-08-01 *The Art of Public Speaking* Stephen Lucas,1986 Abstract Written for college students enrolled in public speaking Included are a large number of narratives and extracts from speeches The book introduces the basic principles of speech communication and the respective responsibilities of speakers and listeners the importance of good listening the causes of poor listening and ways to become a better listener how a speaker moves from choosing a topic to formulating a specific purpose and phrasing a sharp central idea analyzing your audiences organizing and outlining a speech introductions and conclusions speech delivery and use of visual aids varieties of speeches to persuade or inform

Public Speaking Workbook Nancy J. Wendt,2007-09-11 **Communication Through Public Speaking** Fred Scheller,Albert C. Hingston,1967 **Public Speaking for Technical College Students (First Edition)** Charles Drinnon,2016-05-17 A compilation of readings on the art and practice of public speaking Speaking Well Practical Public Speaking for College Students teaches two year technical and career college students how to choose quality information on given topics formulate valid and presentable speeches and deliver correct understandable presentations Speaking Well discusses speech anxiety outlining vocabulary and grammar issues various types of speeches and the important role of preparation Students learn about topic selection speech delivery and presentation aids The final chapters are devoted to readings on customer service skills ceremonial speeches for social gatherings and public presentations on behalf of an organization Care is taken to link the material to real world speaking situations including introductions job interviews meeting presentations and briefings Based on the editor s fifteen years of college teaching experience Speaking Well is filled with information and exercises directly related to the two year technical college mission enabling students to enter the workforce with the skills they need to succeed This usable accessible text is ideal for courses in communication and public speaking In addition to multiple master s degrees in English management and communication Charles S Drinnon is currently working toward an Ed D in higher education leadership from Northcentral University in Arizona Dr Drinnon is a faculty member at Central Georgia Technical College where he teaches both traditional and online courses and has played a key role in preparing student services programs in the Department of Arts and Sciences *Student Workbook for use with The Art of Public Speaking* Stephen Lucas,2011-10-03 The workbook gives students additional assistance with all the major elements of effective speechmaking through exercises checklists worksheets evaluation forms and other materials Effective public speaking Ayres Joe,1986 Public Speaking Student Workbook Karen Dwyer,2020-12-03 The Public Speaking Student Workbook is designed to help students enrolled in a Public Speaking Fundamentals class learn the practical skills of public speaking The nine chapters and appendix provide guidelines assignments exercises activities checklists worksheets sample speech outlines instructor feedback forms and self evaluation forms All of this information will assist public speaking students select speech topics research ideas and supporting material organize and outline speeches overcome speech anxiety

prepare presentational slides and deliver informative persuasive and ceremonial speeches This workbook to especially created accompany a public speaking textbook Public Speaking Workbook Nancy Wendt,1997-01-01 **Leading Your Audience** Laura Arnett Smith,2020-11-12 Leading Your Audience A Systematic Approach to Public Speaking is designed to prepare students to lead as public speakers in the classroom and beyond The text increases readers understanding of the principles and processes of communicating effectively in public situations As students participate in the process they become proficient in basic speaking skills while increasing their confidence successfully in a variety of contexts Over the course of 11 chapters students are presented with material compiled in a strategic order to maximize time and learning during the academic term They learn incrementally while they practice build proficiency and complete speech assignments in each chapter Written in a conversational tone to reduce stress students navigate through simplified formulas and lists that contain clear and concise content that is cross referenced throughout the text The third edition features more timely and detailed examples practical explanations and fresh sources Material on evaluating types of sources for reliability detecting misinformation and disinformation the impacts of technology understanding audience diversity digital audience considerations group collaboration and more has been expanded or added Extensively class tested Leading Your Audience is an ideal textbook for foundational or advanced courses in public speaking both in person and online

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