



CAPM Study Guide

1. Introduction to Project Management

- Five Project Management Process Groups: Initiating, Planning, Executing, Monitoring and Controlling, and Closing.
- Project, Program, Portfolio, and Operational Management: Projects are temporary and unique, programs are groups of related projects, portfolios are collections of projects and programs, and operational management involves the ongoing execution of activities that produce the same product or service.
- Project Lifecycle: Conception, Definition, Planning, Performance, and Closure.
- Tailoring: Selecting and adapting the project's processes, methodologies, inputs, outputs, etc., to best suit the project's unique context.

2. Project Environment

- Factors and assets impacting the project: Environmental factors might include legal regulations, market conditions, and social and cultural influences. Organizational assets might include process assets and knowledge repositories.
- Organizational Systems: Includes functional, matrix, and project-oriented structures.
- Project Management Office (PMO): Standardizes project-related governance processes and facilitates sharing of resources, methodologies, tools, and techniques.
- Hierarchy of projects, programs, and portfolios: Projects are part of programs, which are part of portfolios.

3. Role of the Project Manager

- Primary Functions: Planning, executing, and closing projects, managing teams, making decisions, and communicating.

Capm Study Guide

James L. Haner



Capm Study Guide:

CAPM® in Depth Paul Sanghera, 2018-07-03 Use this study guide to prepare for the Certified Associate in Project Management CAPM exam based on PMBOK's sixth edition administered by the Project Management Institute PMI. The revised and updated second edition of the best-selling CAPM in Depth has a laser sharp focus on the exam objectives for project managers and others who want to pass the CAPM exam. No prior knowledge of project management is assumed. The chapters and the sections within each chapter are presented in a logical learning sequence. The concepts and topics both simple and complex are clearly explained when they appear for the first time. This facilitates step-wise learning, prevents confusion, and makes this book useful for those who want to get up to speed quickly to pass the CAPM exam even if you are new to the discipline of project management. This book tells the story of project management in a cohesive, concise yet comprehensive fashion. Unlike most CAPM exam books, this book is not just an exam cram book. It is an easy-to-understand guide that is a valuable reference both before and after the exam. What You'll Learn: Understand the body of knowledge required to earn the Certified Associate in Project Management CAPM certification. Acquire the knowledge needed to successfully manage projects in any field. Who This Book Is For: Project management practitioners preparing for the CAPM exam; entry-level project managers and project team members preparing for the CAPM exam; beginners who want to join the field of project management and get up to speed quickly; project managers who need a quick and easy reference to the discipline of project management; instructors and trainers who need a textbook for a course on project management.

Project Management Workbook and PMP / CAPM Exam Study Guide Harold Kerzner, Frank P. Saladis, 2017-04-12 Sharpen your project management skills and prepare for the latest PMP CAPM exam. The Project Management Workbook and PMP CAPM Exam Study Guide is a two-in-one resource for mastering the Project Management Body of Knowledge (PMBOK). As the companion to *Project Management: A Systems Approach to Planning, Scheduling, and Controlling*, this book provides the opportunity to strengthen your understanding of project management in real-world application with questions, problems, and cases designed to enhance your critical thinking skills. Functioning as a stand-alone study guide to the Project Management Professional (PMP) Certification Exam, this book helps you develop the critical skills of a successful project manager with questions that show you what to expect on exam day. Interesting, enjoyable, and thought-provoking, this workbook and study guide helps you dig into the PMBOK and gain the professional insights that come only from applying what you've learned. Reading the PMBOK doesn't fully prepare you to pass the PMP exam, let alone function as a project manager in the real world. Understanding how to apply the various methodologies is vital to your success, and this book gives you a wealth of guided practice to hone your skills in advance. Practice applying project management concepts. Test your grasp of the PMBOK methodology. Preview the PMP with simulated exam questions. Enhance your critical thinking and project management skills. The project manager's role is broad in scope and detailed in function. Don't try to memorize the PMBOK; internalize it. This

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new to the discipline of project management This book tells the story of project management in a cohesive concise yet comprehensive fashion Unlike most CAPM exam books this book is not just an exam cram book It is an easy to understand guide that is a valuable reference both before and after the exam What You ll Learn Understand the body of knowledge required to earn the Certified Associate in Project Management CAPM certification Acquire the knowledge needed to successfully manage projects in any field Who This Book Is For Project management practitioners preparing for the CAPM exam entry level project managers and project team members preparing for the CAPM exam beginners who want to join the field of project management and get up to speed quickly project managers who need a quick and easy reference to the discipline of project management instructors and trainers who need a textbook for a course on project management

Pmp®/Capm® Exam Prep Jayanta K. Das Purkayastha,2011-10 This thorough and in depth preparation guide for PMP and CAPM exams covers precedence diagramming method activity on node concepts and their analysis using Critical Path Method Explanation of concepts through solved examples will provide readers hands on ability for their application This guide will serve as a launch pad for advanced study in this area beyond the requirements of the two exams

The book delves into Capm Study Guide. Capm Study Guide is an essential topic that needs to be grasped by everyone, from students and scholars to the general public. This book will furnish comprehensive and in-depth insights into Capm Study Guide, encompassing both the fundamentals and more intricate discussions.

1. The book is structured into several chapters, namely:

- Chapter 1: Introduction to Capm Study Guide
- Chapter 2: Essential Elements of Capm Study Guide
- Chapter 3: Capm Study Guide in Everyday Life
- Chapter 4: Capm Study Guide in Specific Contexts
- Chapter 5: Conclusion

2. In chapter 1, this book will provide an overview of Capm Study Guide. The first chapter will explore what Capm Study Guide is, why Capm Study Guide is vital, and how to effectively learn about Capm Study Guide.
3. In chapter 2, this book will delve into the foundational concepts of Capm Study Guide. The second chapter will elucidate the essential principles that must be understood to grasp Capm Study Guide in its entirety.
4. In chapter 3, the author will examine the practical applications of Capm Study Guide in daily life. This chapter will showcase real-world examples of how Capm Study Guide can be effectively utilized in everyday scenarios.
5. In chapter 4, this book will scrutinize the relevance of Capm Study Guide in specific contexts. The fourth chapter will explore how Capm Study Guide is applied in specialized fields, such as education, business, and technology.
6. In chapter 5, this book will draw a conclusion about Capm Study Guide. This chapter will summarize the key points that have been discussed throughout the book.

This book is crafted in an easy-to-understand language and is complemented by engaging illustrations. This book is highly recommended for anyone seeking to gain a comprehensive understanding of Capm Study Guide.

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