BASIC TERMS

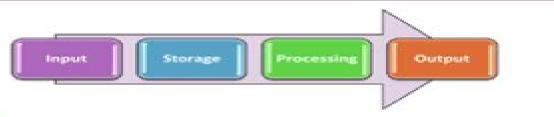
Software - A set of instructions that tell the computer what to do.

Hardware - Components of the computer that you can physically touch.

Operating System Software – Software that helps a computer control itself to operate efficiently and keep track of data. Examples: Windows and Macintosh OS

Application Software - Software that allow people to do specific things on the computer. Examples: Microsoft Office, Adobe Photoshop

FOUR STEP COMPUTER PROCESS



Step 1: Input

During step 1, Input, the computer gets information from the user.

Input devices used at this step are: Keyboard, Microphone, Mouse, Scanner, and Digital Camera

The arrow you see when you move the mouse is called the pointer.

Moving objects across the screen is called dragging.

Clicking - select

Double-clicking - Open

A scanner allows you to convert printed images into computer graphics.

Step 2: Storage

During step 2, Storage, the computer stores data.

Storage devices are: the hard disk drive (main storage device in most computers), CD, DVD (Digital Versatile Disk), zip or floppy disks, flash drives, portable hard drives.

The Hard Disk Drive is the permanent storage device inside the computer. This storage device contains rotating disks where data is stored magnetically.

Computer Hardware And Software Study Guide

Patrick Regan

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