

Computer Competency Test Study Guide

The Virginia Community College System believes that all students should experience a teaching-learning environment that espouses computer and information literacy in accessing electronic resources and applying knowledge through technology. The VCCS endorses the principle of computer competency for all students' intent on completing a curriculum in excess of 45 semester credits.

To be considered competent, the student will:

- 1• Be able to demonstrate a working knowledge of computing concepts, components, and operations to accomplish educational and career tasks;
- 2• Be able to use appropriate components of an integrated productivity software package involving word processing, spreadsheet, data base, presentations, and/or communications applications;
- 3• Be able to access, retrieve, and apply networked information resources, e.g., on-line catalog, virtual libraries, the Internet and world wide web; and
- 4• Be able to use telecommunication software, e.g., electronic mail, listservs, bulletin boards, and/or new groups, to communicate with faculty, students, and information providers.

The Computer Competency Tests will consist of the following two parts and will take approximately 2-4 hours to complete:

- 1• an objective test covering computer concepts, components, and operations
- 2• a test that shows the student's ability to use an integrated software package; access, and retrieve information from virtual libraries, the Internet, and/or the world wide web; use telecommunications software such as electronic mail, bulletin boards, listservs, and/or newsgroups to communicate

The Computer Competency Test will be given at the following locations (Reservations Required):

- 1• Locust Grove Campus: Testing Center, Room 207F, (540) 423-9147
- 2• Fredericksburg Area Campus: Testing Center, Room 207, (540) 891-3083

Requirement for Taking Test:

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Jane O. Burns, Belverd E. Needles



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are reviewed in the context of preparing for the nursing profession and taking the NCLEX RN exam Separate chapters on pharmacology and nursing management help you focus on these areas of emphasis on the NCLEX exam Test Alert boxes in the book highlight key concepts frequently found on the NCLEX exam Nursing Priority boxes make it easier for you to distinguish priorities of nursing care Pharmacology tables make key drug information easy to find with high alert medications noted by a special icon Special icons distinguish pediatric and adult disorders and identify content on Self Care and Home Care Alternate item format questions on Evolve prepare you for the interactive question types on the NCLEX exam Answers and rationales for all review questions help reinforce your understanding **Resources in Education** ,1999-10

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pharmacology and nursing management help you focus on these areas of emphasis on the NCLEX examination Additional practice questions raise the total to 2 020 in the book and on the companion CD More figures charts and cartoons further illustrate important anatomy procedures and disease processes Application and analysis questions challenge you to use your critical thinking skills and closely mirror the types of questions on the NCLEX RN examination UNIQUE A pediatric disorders icon makes it easy to distinguish pediatric disorders from adult disorders in chapters with system integrated content The detailed table of contents includes disorder headings to help you quickly find information on specific disorders within system integrated content **Accounting Education for the 21st Century** Jane O. Burns,Belverd E. Needles,2014-06-28

Accounting practice whether in business or government is more dynamic more complex and addresses a wider array of issues than it did as little as five years ago Significant and rapid social political technological and economic changes are taking place in the world economy and it is increasingly recognised that accountants in all countries play a key role in the process of economic development Accounting education is undergoing a thorough review on a worldwide basis and major developments are taking place to produce quality accounting education that can keep pace with dramatic world change This book provides an up to date view of the state of accounting education throughout the world and focusses on the global challenges facing accounting education as we approach the millenium *The Complete Idiot's Guide to Financial Aid for College, 2nd Edition*

David Rye M.B.A.,2008-02-05 Most futures depend on it This comprehensive fully updated edition shows readers how to get scholarships find the best financial aid packages for academic or sports skills improve one s chances of receiving financial aid take advantage of the new tax laws to build a college savings plan and much more Also includes a newly updated yellow pages directory with names addresses and information on where to inquire and how to apply for financial aid A must have purchase for anyone considering budgeting for or financing a college education CompTIA A+ Complete Deluxe Study Guide Recommended Courseware Quentin Docter,Emmett Dulaney,Toby Skandier,2012-10-30 Everything you need to prepare for the CompTIA A exams CompTIA A is the most sought after certification for PC technicians This guide covers every aspect of the required exams 220 801 and 220 802 Fully updated to cover the latest best practices current software and hardware and mobile OSes this Deluxe guide also includes an exclusive bonus CD featuring additional practice exams flashcards instructional videos and the entire e book in ePDF eMobi and ePub versions Includes a coupon for 10% Off CompTIA Certification Exams Fully updated to cover the latest exams and exam objectives Covers personal computer components laptops and portable devices operating systems printers and scanners networks security safety and environmental issues communication and professionalism Bonus CD features the Sybex Test Engine with additional practice exams twice the electronic flashcards as the Standard edition and eMobi ePub and ePDF versions of the book CompTIA A Complete Deluxe Study Guide 2nd Edition is a complete test prep guide that will help you pass the A exam with confidence

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