

SHORT COURSES BROCHURE

Certificate in Computer Applications (CCA)

This course teaches one how to use a computer and its applications in an office/business or computing environment in the following areas :-

- Introduction to Computers, Computer Systems and Operating Systems.
- Using the Microsoft Office applications (Word, Access, Excel, Power point, Outlook etc.).
- Using Web Technologies for managing Email and using search engines.

IT Essentials

This course provides an excellent introduction to IT and an interactive exposure to personal computers, hardware, and operating systems. Students participate in hands-on activities and lab-based learning to become familiar with various hardware and software components. For example :-

- Perform step-by-step assembly of a desktop computer.
- Install, repair & navigate an Operating System
- Upgrade/Replace components of a laptop, printer, or scanner.

International Computer Driving License (ICDL)

This course equips students with confidence to participate in the global digital society; improves the students quality of life by gaining a better working knowledge of computers; increase their value in the workplace by possessing a valuable credential.

It is suitable for anyone who needs internationally recognized certification in Microsoft office end-user applications.

Cisco Certified Networking Associate (CCNA)

Designed for people who have no previous computer networking experience, candidates include school-leavers, graduates and mature entrants retraining for a second career. The four semesters are :-

- CCNA 1 Network Fundamentals.
- CCNA 2 Routing Protocols & Concepts.
- CCNA 3 LAN Switching and Wireless.
- CCNA 4 Accessing the WAN.

The Academy also provides on-line access to the curriculum, hands-on laboratory, and skills tests.

CCNA Security

The Cisco CCNA Security curriculum provides a next step for individuals who want to enhance their CCNA-level skill set and help meet the growing demand for network security professionals. The curriculum provides an introduction to the core security concepts and skills needed for the installation, troubleshooting, and monitoring of network devices to maintain the integrity, confidentiality, and availability of data and devices.

CCNA Voice

This course provides the knowledge and skills required to administer a voice network. E.g. skills in VoIP technologies like IP FAX, IP telephony, handset, call control, and voicemail solutions etc.



Cisco Certified Networking Professional (CCNP)

Teaches the advanced skills required to manage end-to-end network infrastructures, and applications deployed on the edge of a network i.e. Wireless, Security & Voice. The three semesters are:

- ROUTE: Implementing Cisco IP Routing.
- SWITCH: Implementing Cisco IP Switched Networks.
- TSHOOT: Troubleshooting and Maintaining Cisco IP Networks.

Microsoft Certified IT Professional

This course is for professionals who examine and investigate company needs and then plan, design, install, configure, maintain, and troubleshoot Microsoft Windows Server solutions, SQL Database server systems etc.

LINUX System Administration

This course helps student discover the tools used by System administrators in a Linux environment. The course teaches how to install, administer, configure and upgrade a Linux system running one of the three major Linux distribution families (Red Hat, SUSE, Debian/Ubuntu).

ORACLE

Validate your skills in keeping an Oracle database environment running at maximum efficiency with the Oracle Certified Associate 10g. Students learn to install, maintain, troubleshoot and fine tune all aspects of an Oracle Database.

Ccna Voice Lab Manual Answers

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Ccna Voice Lab Manual Answers:

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